

APPLICATION FOR POSTBOX / POSTBAG

To,
The Postmaster

Sir,

I
.....(Name & Address) hereby apply for a POSTBOX/POSTBAG for a period
of..... months with effect from.....to..... and declare as
follows.

- 1.That I have read the order relating to PostBox/Postbag and accept it as binding on me.
- 2.The PostBox/Bag is asked for in connection with the receipt of correspondences in connection with the conduct of my business, the Name & Nature of which are furnished below.

Name & Nature of the business.
Office address.

- 3 I undertake to intimate the change of my business address or shifting of my office to the postmaster concerned within fifteen days from the actual change of my address.
4. That the post office reserves the right to withdraw the postbox without notice or without any reason being assigned, if any information furnished by me is found to be incorrect, or if it is found that the post box is being misused by me.
- 4.That I send herewith Rs(Rs.....) being the rental charges for the Postbox/Bag and Rs 55/- (Rs fifty five only) being the fee for Lock and Key for the postbox for the said period.

Signature of the applicant.

Place
Date.

Certified that the applicant is personally known to me and that the facts stated by him against item
1 & 2 are correct to the best of my knowledge and belief.

Witness 1. Signature
Name
Address.

Witness 2 Signature
Name
Address

No..... dated atthe
Fdd tofor verification and report.

Postmaster

Report of the Inspecting Authority.

Orders of the Postmaster

PB No Allotted.....Fee Paid Rs.....

Period